

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 19 January 2026 at 7.30p.m. for the purpose of transacting the following business.

Gill Gimes

Clerk to the Council

AGENDA

1. Apologies for Absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

2. Declaration of Interests

To record declarations of interest in items on the agenda

3. Minutes

To confirm the minutes of the meetings held on Monday 17 November 2025

4. To discuss matters arising since previous minutes:

- Application for S106 funding for Claxton Grange development.

5. Public Questions and Participation

- Update on fish ponds development

6. Planning

- To report and make relevant recommendations on new planning applications:

ZE25/01285/CAT DESCRIPTION: Removal of 2no. Lawson Cypress Trees (T1 and T4), canopy reduction by 1.5m to 1no. Norway Maple Tree (T2), canopy reduction by 2.4m and lateral prune to 1no. Scots Pine Tree (T3), removal of 1no. Deodar Cedar Tree (T5) Woodyard Cottage Upper Helmsley Road Sand Hutton

This was resolved by email as response date was 22nd December 2025. There were no objections.

ZE25/01311/73A Variation of condition 02 of planning approval ZE23/06904/FUL dated 26.03.24 to allow for amendments to the approved design to include installation of dormers and internal layout alterations LOCATION: Claxton Grange Malton Road Claxton

7. Parish Matters

To receive matters raised by members:

- Grass cutting

8. Parish Clerk's Report

- Data audit

9. Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- Accounts for the year 2025-26
- Payment Approval

Members are asked to approve the following payments:

None pending

Members are asked to confirm the following payment:

1. NBB Recycled Furniture £550.80 replacement bench for War Memorial (approved in Minute 25/038 17th November 2025)

10. Policies

- Approval of Data Protection Policy
- Approval of Retention of Documents Policy

11. Meeting Dates 2026-27

Future dates of the Parish Council meetings already agreed:

16th March

18th May (includes Annual Parish Meeting & Annual Parish Council Meeting)

To agree meeting dates to March 2027